

THIS PAGE MUST BE SIGNED AND RETURNED

I/we have read this handbook and am/are aware of all Lebanon Elementary School policies, programs, and regulations.

_____	_____
student name	teacher name
_____	_____
parent/guardian	date

PHOTOGRAPHS

The school or district often takes photos and videotapes of school and classroom activities. Sometimes the local TV or newspaper covers a school event that isn't open to the public. It is possible that the above named child might appear in a photo used in a district publication, web site, newspaper, or TV broadcast. The child **will not** be identified by name. Before we use any photo or videotape of your child or your child's work, or allow the media to photograph or videotape a group including your child, we need your written permission.

_____ I give permission to publish photo(s) or videotape(s) including my child and his or her work and for the media to photograph or videotape a group including my child.

_____ I DO NOT give permission to use or allow photo(s) or videotape(s) including my child.

_____	_____
parent/guardian	date

PROCEDURE FOR RELEASE OF DIRECTORY INFORMATION

The Lebanon School District defines "Directory Information" as a student's:

- name, address, birth date
- major field of study
- participation in officially recognized activities and sports
- weight and height of members of athletic teams
- dates of attendance
- awards and honors received

The Lebanon School District will make Directory Information available through press releases, school and district publications, and to appropriate external agencies and institutions upon receipt of a written request for such information.

Parents may refuse designation of any and all of the above categories of Directory Information for specific students by making a written request to that effect to the Superintendent of Schools, SAU #88, 84 Hanover Street, Lebanon, NH 03766 by the third Monday in September.

Please sign and date indicating that you understand this procedure for release of information.

_____	_____
parent/guardian	date

Return this page to your child's teacher by Monday, September 14 2009